

Automatic Payment Plan Application and Change Form for Lake Co. VanGo Project

I hereby authorize Pace and credit card institution designated to begin deductions for Automatic Payment Plan payments. I understand my Automatic Payment of the billing amount will be made on the 24th of each month.

Name of Financial Institution/Credit Card Company

Account #

CVV Code

(3-digit security code)

Credit Card: Visa

MasterCard

Discover

Expiration Date (Month/Date)

Name as it appears on credit card

Agreement

I understand that it is my responsibility to notify Pace of any changes to my credit card. This agreement will remain in effect until Pace has received written notification from me of termination in time to allow Pace and the credit card institution reasonable opportunity to act upon it, or until Pace or the credit card institution has sent me written notice of termination of this arrangement.

Your Signature

Date

Your Name -- please print

Address

City, State, Zip

Vanpool Account Number: _____

Your application will be processed effective the first day of the next billing statement cycle.

Your monthly statement will indicate when Automatic Payment begins.

VANPOOL CREDIT CARD PROCESSING

TERMS AND CONDITIONS

Customer statements will be issued on or around the 9th of each month. The main payment cycle for credit card will occur on the 24th of each month. If this date falls on a weekend, then you may see the payment reflected on your account statement on the next business day.

Changes to credit card accounts, as well as requests to cancel a credit card should be submitted to your Vanpool representative as soon as possible. Changes to credit card will be limited to one change every three months. Updates to credit card expiration dates can be made at any time.

Credit Card Processing

Pace uses Chase Paymentech as its provider for credit card processing. The main payment cycle will occur on the 24th of each month. If the credit card is declined during that main payment cycle, an attempt will be made again to collect the payment four business days following the initial payment cycle. If payment is declined a second time, one more attempt will be made four days business days later. If the payment is declined during the third attempt, your credit card payment method will be removed and you will be required to pay your statement balance via check or money order. You will not be able to elect credit card for a three month period.